Belmont Public Schools
COVID-19 Vaccination Protocol – Volunteers
October 13, 2021

Understanding that vaccinations are a critical health and safety precaution against COVID-19, the Belmont Public School District will require all volunteers for the 2021-2022 school year to be fully vaccinated against COVID-19. Proof of full vaccination series must be provided to the district prior to volunteering in the schools.

WHO IS SUBJECT TO THIS PROTOCOL

This protocol applies to adult volunteers on school premises.

WHAT CONSTITUTES COMPLIANCE WITH THIS PROTOCOL

To establish that volunteers have received a vaccine, they will need to submit a copy of the vaccination receipt they received when vaccinated or an equivalent document obtained from the entity administering the vaccine. The verification must identify the volunteer by name, the date the vaccine dose was/doses were administered, and whether the individual has completed the vaccination regimen or requires an additional dose. If the vaccination receipt provides any other information pertaining to the volunteer's health condition, the volunteer may redact that information on a copy of the receipt.

Volunteers who can document they received the actual vaccine during trial phases (not placebo) will count as fully vaccinated.

PRIVACY AND SECURITY OF VACCINATION INFORMATION

Individual vaccination status and exemptions will be kept confidential. Vaccination card copies will be kept under lock and key. Information will not be subject to Freedom of Information Act (FOIA). Aggregate data can be shared with the community.

PROCESS FOR DEMONSTRATING VACCINATION STATUS

The process for demonstrating your status includes the following steps:

1. Take a photocopy of your vaccination card (or equivalent documentation) and hand deliver or email it to your school's administrative assistant (secretary).

   The school staff will deliver those documents (via email or interoffice mail) to Human Resources. In compliance with federal and state privacy laws, they will be stored under lock and key at the School Administration Building.

2. You may later be asked to fill out a google form to register your vaccination status. Any information submitted will be securely transmitted and will be accessible only by our nursing and Human Capital staff.

REQUESTS FOR EXEMPTION FROM COVID-19 VACCINATION

Volunteers are not eligible to request exemption from the COVID-19 vaccination requirement.

CONSEQUENCES OF FAILURE TO COMPLY WITH THIS PROTOCOL

Volunteers who do not submit proof full COVID-19 vaccination will not be eligible to volunteer on Belmont Public Schools premises.