

Belmont High School

Memo

A handwritten signature in black ink, appearing to be 'Colleen Foley' and 'Daniel Richards', is written over a large, light-colored oval scribble.

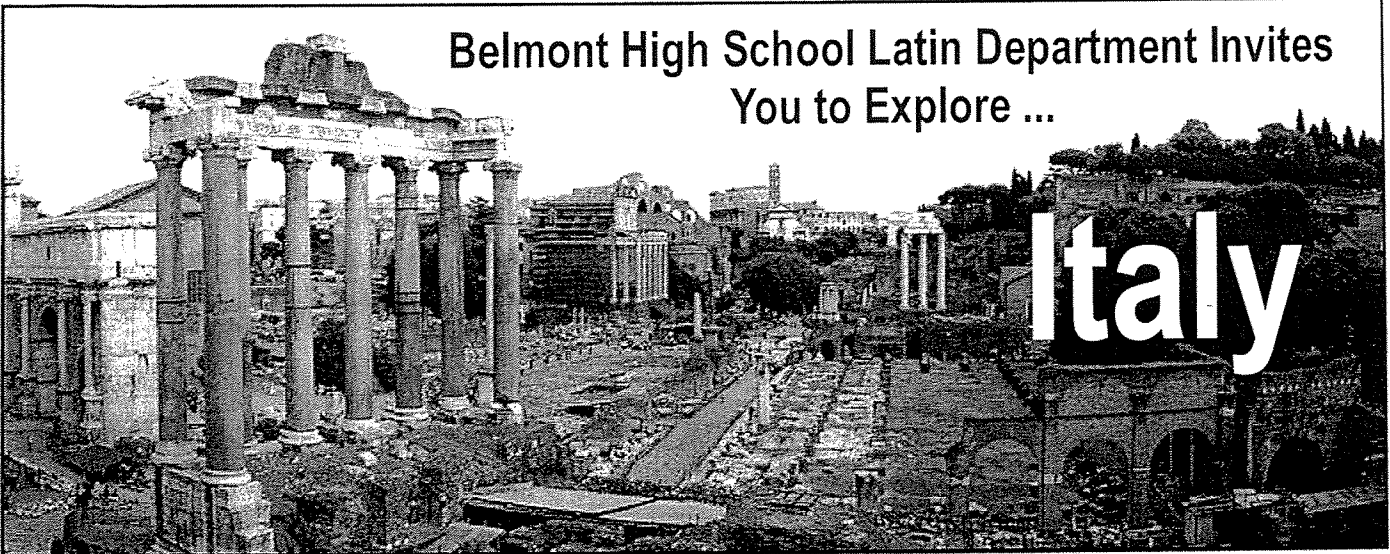
To: Mr. John Phelan
From: Colleen Foley and Daniel Richards
CC: Janice Darias
Date: 4/29/2016
Re: Trip to Italy for Latin students- April 2017

Please see attached proposal for a trip to Italy for Latin students.

Proposal for Latin Trip April 2017

- Destination:** Italy, Rome and Sorrento
- Dates:** April 12-22, 2017
April vacation is April 15-23
- Educational Rationale:** This is a unique opportunity for students studying Latin to visit *in situ* Roman buildings, ruins and art. Students will visit the ancient town of Cumae where Book VI of Vergil's *Aeneid* takes place. (Students are required to read Book VI as part of the A.P. curriculum.) In addition, students will view and discuss the Renaissance period, making the connection to their studies of European history and literature. As part of the educational requirement for the trip, participants are required to act as "guides" and prepare (before leaving) two different oral presentations: one on the ruins of a building in the Forum and another on a classical work of art.
- Number of participants:** 40 (Students must have completed or be enrolled in A.P. Latin or Latin IV honors)
- Trip Leader:** Trip leader: Brian Dunn
Additional chaperones: 3
- Itinerary:** The group will fly to Rome where they will stay for 5 nights. Then the group will travel by motor coach to Sorrento where they will stay for 4 nights. The group will return to Rome for departure home.
- Projected Costs:** The trip is being organized by World Cultural Tours in Uxbridge, MA. The price includes flights, land transportation, some meals, lodging, entrance fees, and the cost of the chaperones. Estimated cost: \$3,599 including air taxes and fuel surcharges up to \$650. There will be one full scholarship available to a student in need of financial assistance.

Belmont High School Latin Department Invites You to Explore ...



Our Daily Itinerary (subject to change):

Day 1: Depart USA

We depart the USA on our overnight transatlantic flight to Rome, Italy. Meals and snacks are served on board.

Day 2: Arrive Rome

Upon arrival at the airport in Rome, we are escorted to our private motor coach for transfer to our hotel. En route, we enjoy a panoramic tour of the "Eternal City." This afternoon, we visit the Capitoline Museums, Ara Coeli Church, and the Trevi Fountain. Tonight, we make dinner arrangements on our own.

(B) Hotel Milton or similar

Day 3: Rome

We have breakfast at the hotel and then depart for a half-day self-guided tour of the city including the Coliseum, Palatine Hill, Roman Forum, and Mamertine prison. After our tour, we have time at leisure in Rome for independent sightseeing, shopping or relaxing. Dinner is under our own arrangements. Tonight, we visit the Spanish Steps on our own.

(B) Hotel Milton or similar

Day 4: Rome - Tivoli - Rome

This morning we have breakfast at the hotel and then depart for our guided excursion to Tivoli, via motor coach. Upon arrival, we visit to Hadrian's Villa, a retreat built for the Roman Emperor Hadrian in the early 2nd century. While in Tivoli, we also visit the Villa d'Este. We return to Rome and visit the Piazza Navona on our own. Dinner is under our own arrangements this evening.

(B) Hotel Milton or similar

Day 5: Rome

We enjoy breakfast at the hotel, and then depart on our own for a visit to Borghese Gallery to view its collection of paintings, sculptures and antiquities. Next, we visit the Pantheon to explore this incredible monument on our own. Dinner is under our own arrangements this evening, followed by a self-arranged visit to the Piazza del Popolo.

(B) Hotel Milton or similar

Day 6: Rome

Following breakfast this morning, we board our motor coach and transfer to Vatican City for a guided visit to St. Peter's Basilica, where we climb the cupola. We continue with a visit to the Catacombs of St. Calixtus, which was the official cemetery of the Church of Rome. After our tour, we transfer to the walking route of the Appian Way. The remainder of the day is at leisure and dinner is under our own arrangements this evening.

(B) Hotel Milton or similar

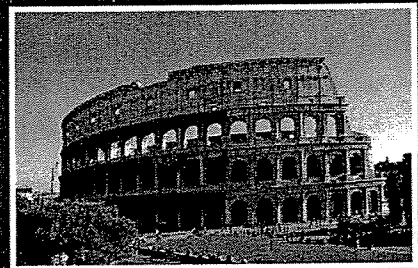
April 12 - 22, 2017

11-Day Tour Includes:

- ◆ Roundtrip Airfare
- ◆ Nine (9) Nights Accommodation
- ◆ Breakfast Daily
- ◆ Luxury Motor Coach Per Itinerary
- ◆ Local Guides Per Itinerary
- ◆ Sightseeing per Itinerary
- ◆ Air Taxes up to \$650

\$3,599 P/P Dbl. Occ.

*(Plus Air Taxes Exceeding \$650,
Pending Air Confirmation)*



Day 7: Rome - Cumae - Sorrento

Following breakfast this morning, we board our motor coach and transfer to Sorrento, enjoying panoramic views of the countryside and a self-arranged stop in Cumae en route. We continue to our hotel and have some time at leisure. Dinner is under our own arrangements this evening.

(B) Hotel Bristol or similar

Day 8: Sorrento - Mt. Vesuvius - Pompeii - Sorrento

This morning following breakfast, we depart the hotel for a guided trip to Mt. Vesuvius. Upon arrival at Mt. Vesuvius, we have some time to explore this area on our own. We continue to Pompeii, where we have a guided tour of this ancient Roman resort, buried in 79 AD beneath ashes spewed by the still active volcano of Mt. Vesuvius. We return to Sorrento and dinner tonight is on our own.

(B) Hotel Bristol or similar

Day 9: Sorrento - Positano - Sorrento

Our day begins following breakfast, when we depart for a self-arranged excursion to the Amalfi Coast. We stop in Positano, one of the most beautiful stretches of coastline in the Province of Salerno and located at the center of the gulf formed by Point Germano and Cape Sottile. Here, we enjoy some time at leisure to shop or relax at one of the town's many seaside cafés prior to our return to Sorrento. Tonight, dinner is under our own arrangements.

(B) Hotel Bristol or similar

Day 10: Sorrento - Capri - Sorrento

This morning after breakfast, we make our own arrangements for transfer to Sorrento pier where we board a ferry for a full day visit to the legendary exotic Isle of Capri. Upon arrival at Marina Grande (Port of Capri) the day is under our own arrangements. We may choose to embark on an independent excursion to the fabled Blue Grotto by motorboat or if weather does not permit, we may choose to experience a scenic funicular ride while ascending to the village of Capri, which is built around the world-famous Piazzetta. Later this afternoon, we ride the ferry back to Sorrento. We make dinner arrangements on our own this evening.

(B) Hotel Bristol or similar

Day 11: Sorrento - Depart Rome - Arrive USA

TERMS & CONDITIONS

A VALID PASSPORT IS REQUIRED FOR ALL INTERNATIONAL TRAVELERS and must be valid at least six months after your tour return date. Please note that passport cards are not considered valid for international travel. For domestic travel within the continental USA, a passport is not required for US Citizens, however an unexpired form of local or federal government-issued photo ID (passport, driver's license, military ID) is required for all adult passengers (18 and over). * Please send - with each deposit and registration form - a copy of each registrant's passport (or government-issued photo ID for domestic tours), if applicable. Failure to submit a copy of your valid passport (if applicable) may result in penalties or additional fees charged by the airline/participating partners to make corrections to your reservation. A TRAVEL VISA MAY BE REQUIRED FOR NON-US CITIZENS (TRAVELERS WITHOUT AN AMERICAN PASSPORT), who are traveling internationally. It is the responsibility of the traveler to contact the embassy of any countries that will be visited during the tour (including countries visited during flight layovers) to determine whether a travel visa is required, and for further information about the application process. Any visas must be obtained at the sole responsibility of the individual traveler. If you need a travel visa, World Cultural Tours (WCT) requires that you submit written verification that a visa has been obtained or a photocopy of your visa, no later than 15 days prior to the departure date of your tour. * World Cultural Tours (WCT) and other participating affiliates act solely as agents in arranging transportation, hotel accommodations, and other services. We do not assume, and in fact, we expressly disclaim, any liability for injury, damage, loss, accident, consequences resulting from cancellations and/or delays including, but not limited to, schedule changes, strikes, war, political conflict, riots, inclement weather or acts of God. Likewise, we assume no liability for any act, negligence or default of our guides, including their agents and employees, or any company or person engaged in the transport of passengers, rendering of any service, or conducting arrangements for any tour. WCT reserves the right to cancel any tour or alter the tour price due to insufficient participation. In the event that a group must cancel in full due to lack of materialization or the inability to meet the minimum number of participants that the tour price was based on, tour members will receive a full refund, less a \$150 administration fee and/or any non-refundable penalties owed or paid on behalf of the tour (this includes penalties for airline deposits, hotel deposits, transportation deposits, non-refundable entrance fees or performance tickets). Furthermore, WCT reserves the right, at our sole discretion, to modify any itinerary or arrangements based on unprecedented situations that may arise. In the event modifications should become necessary, alterations may be made without penalty to the operator; additional costs, if any, shall be incurred by the traveler. * All registrants are invoiced with single occupancy rates if no roommate is specified. We will adjust rooming lists & invoices accordingly upon written notification of roommate preferences. It is the responsibility of the individual traveler to find a roommate, or group organizer to match unpaired individuals.

DEVIATION: If any passenger wishes to deviate from the group by extending their tour or by making any alterations to the included group travel arrangements, please visit www.worldculturaltours.com to submit a Deviation Request through our Contact Us page or by emailing CustomerService@WorldCulturalTours.com. Include as much information as possible in each request. A non-refundable deviation administration fee (\$150 P/P) applies, plus any additional fees charged by the airline, and may be submitted online at www.worldculturaltours.com no later than 91 days prior to departure. A Tour Consultant will contact you, therefore it is important to include telephone and/or email information. **LAND-ONLY ARRANGEMENTS:** If you plan on making your own air arrangements, you must notify World Cultural Tours in writing, no later than 91 days prior to departure. All travelers are responsible for any travel arrangements not included in the tour program, including round trip arrival and departure transfers and any arrangements necessary to join the group at their first hotel accommodation. Your final invoice will reflect any applicable adjustments to the tour price.

INSURANCE: We strongly recommend travel insurance. We are happy to provide information for travel insurance. Please refer to www.worldculturaltours.com or call (877) 218-TOUR for more information. Please review the information carefully to understand coverage. **IMPORTANT:** The exclusion for Pre-Existing Conditions will be waived provided the premium is received no later than fourteen (14) days after the initial deposit for your trip and you are not disabled from travel at the time you submit your premium. Please note that travel insurance cannot be purchased after final payment has been submitted. Please also note that you may be able to purchase a group travel insurance plan called Premier Plus A+ provided that the group has a minimum of six participants. The Premier Plus A+ group travel insurance plan includes a "Cancel for any reason" benefit which allows the traveler to receive up to 75% of the non-refundable trip cost back for cancellations received up to 48-hours prior to departure. The cost for the Premier Plus A+ plan is \$196 per person and should the group not be able to meet the minimum requirement of six participants, you would be refunded the premium cost and given the option to purchase our World Cultural Tours individual cancellation travel insurance. Balance must be paid in full to qualify for any travel insurance plan's coverage and benefits. Balance must For further information, please contact World Cultural Tours.

TOUR PRICES: All tour prices are based on costs, charges & exchange rates known at time of booking. In case of currency fluctuations (if applicable) of more than 3% WCT reserves the right to adjust the tour price accordingly. Any domestic and/or international residency taxes, departure or arrival taxes, security charges, baggage fees, and other types of air or airport or port taxes or any other surcharges not included in the tour price will be the responsibility of each passenger. **Current fuel surcharges, carrier imposed fees, and air taxes are averaging between \$650-\$750 per person.** * Our preferred method of payment is in the form of a check; however, online individual payments can be made, using an electronic check with Intuit or using a credit card, through our website, www.worldculturaltours.com. A non-refundable convenience fee of \$30 will be assessed, per transaction, for all credit card payments. A \$50 Returned Check Fee will be assessed for each returned check. * A single check or credit card payment may be made for multiple registrants. Please note that WCT reserves the right to require final payment via credit card or electronic check in the event of a past-due balance that needs to be expedited. Furthermore, WCT reserves the right to cancel all tour arrangements for traveler(s) with past-due balances; however, WCT will make every effort to contact said traveler(s) prior to taking action.

CANCELLATION POLICY: Individual cancellations are effective on the date notification is received in writing. You may submit cancellation notices to the following email address: Accounting@WorldCulturalTours.com * Any unused tour portions are non-refundable and any costs of services received while traveling are non-refundable. Up to 121 days prior to departure, full refund less a \$150 administration fee will be made. After that period, additional cancellation fees will be assessed as follows:

120-91 days prior to departure - loss of deposit

60-46 days prior to departure - 50% of total tour price is forfeited

90-61 days prior to departure - 35% of total tour price is forfeited

45-0 days prior to departure - 100% of total tour price is forfeited

Brought to you by *World Cultural Tours* 2002 Eastwood Rd., Ste. 306 Wilmington, NC 28403/PO Box 246 Whitinsville, MA 01588

Tel: 1.877.218.8687

Fax: 1.910.509.2985

www.worldculturaltours.com