

Belmont School Committee Minutes
Finance Subcommittee
December 16, 2014
Conference Room of the School Administration Building

Present: Mr. Tom Caputo
Ms. Anne Lougée
Ms. Laurie Slap, Chair
Mr. John Phelan, Superintendent
Mr. Anthony DiCologero, Director of Finance

1. Call to Order

The meeting was called to order at 7:40 a.m.

2. FY15 Budget Update

The Committee reviewed on-going cost-saving measures in place throughout the district to address the current shortfall. Superintendent Phelan shared a document that listed vacancies that have occurred since the start of school in September and how those vacancies have been managed. Of approximately 7.5 FTE vacancies, approximately 3 FTE's have been managed with existing staff. This has involved sharing staff between school buildings in some cases.

3. Fees/Revolving Accounts

Superintendent Phelan reviewed with the Committee the various types of users of BPS facilities. The following list of users also reflects priority of use:

- 1) the BPS
- 2) BPS partners – PTO/PTA's, the FBE, etc.
- 3) Town departments, boards and committees
- 4) Youth organizations that are open to all members of the Belmont community and operate on a non-profit basis
- 5) Other Belmont non-profit organizations
- 6) Belmont for-profit organizations and all other organizations whose principal office or membership is outside of Belmont

The Committee also reviewed a Fee Schedule for various types of facility spaces available for rent (classrooms, auditoriums, gymnasiums, etc.). There is no rental fee charged for users in the above-listed categories 1-4 except perhaps the cost of covering custodial services. There are two different rental rates based on whether the user falls under category 5 or 6 from the above list. The Committee will be working with Mr. DiCologero over the next months to update the fee schedule.

2. Approval of Minutes

No minutes were approved.

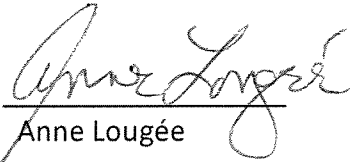
3. Next Meeting

The next scheduled meeting of the Finance Subcommittee is scheduled for Tuesday, January 6th at 7:30 a.m. in the conference room of the School Administration building.

8. Adjournment

The meeting was adjourned at 9:15 a.m.

Respectfully submitted by

A handwritten signature in cursive script, reading "Anne Lougée". The signature is written in black ink and is positioned above a horizontal line.

Anne Lougée