

Belmont School Committee Minutes
Finance Subcommittee
July 29, 2015
Conference Room of the School Administration Building

Present: Ms. Susan Burgess-Cox
Mr. Thomas Caputo
Ms. Laurie Slap
Mr. John Phelan, Superintendent
Mr. Anthony DiCologero, Director of Finance

1. Call to Order

The meeting was called to order at 7:35 a.m.

2. Updates from Superintendent

Superintendent Phelan gave the Subcommittee a brief update relating to the Minuteman School's request pending at the Massachusetts School Building Authority (MSBA). He also gave a quick update about the presentation that he and SC Chair Slap attended on July 28 regarding a proposal to rebuild the rink.

2. MUNIS Update

Mr. DiCologero reviewed the work he's undertaking to investigate what features in MUNIS might allow him to streamline report production. He explained that after setting up appropriate roll-up codes, Leadership Council members would now be able to more easily track expenses for their buildings or departments. It appears that MUNIS also has modules available to track SPED expenses by student. Mr. DiCologero also explained his plan to use funds from an anonymous donation to work with MUNIS consultants to develop the reports that he needs regularly, and currently require a good deal of time to produce.

Mr. Caputo suggested reaching out to other districts to explore best practices in using MUNIS to track SPED expenses.

3. FY16 Budget Update

Mr. Phelan said that at this point in the legislative process, the Full-Day Kindergarten grant was eliminated. Mr. DiCologero is doing a final review of revenues and expenses, but it appears as though the Full-Day K fee will be raised to \$3700 as in the 'worst-case' scenario communicated to K families.

Mr. Phelan also reviewed other state and federal grants. All seems to be coming in as expected, except for Title I, which is up significantly for Belmont. Ms. Darias will be exploring this further and confirming the increase is for real.

Mr. Phelan also reviewed enrollment changes as of this point in the summer. As of now, Kindergarten enrollment is not as high as expected, and it looks likely that

there will not be an additional K class for the 2015-2016 school year as anticipated.

4. Approval of Minutes

There were no minutes to approve.

5. Adjournment

The meeting was adjourned at 9:11 a.m.

Respectfully submitted by

A handwritten signature in black ink, appearing to read "L Slap", written over a horizontal line. The signature is cursive and includes a long horizontal flourish extending to the right.

Laurie Slap