

Belmont School Committee Minutes
Finance Subcommittee
September 8, 2015
Conference Room of the School Administration Building

Present: Ms. Susan Burgess-Cox (left the meeting at 8:15 a.m.)
Mr. Thomas Caputo
Ms. Laurie Slap
Mr. John Phelan, Superintendent
Mr. Anthony DiCologero, Director of Finance

1. Call to Order

The meeting was called to order at 7:32 a.m.

2. Approval of Minutes

Members reviewed minutes from April 8, April 14, May 5, May 12, May 19, May 26, June 2, June 22, July 29; suggested some small edits to correct typos, and approved all as amended.

3. FY16 Budget Discussion

Superintendent Phelan gave the Subcommittee a brief update relating to enrollment, although all is somewhat preliminary since it is still early in the school year. He reminded the subcommittee that the October 1 enrollment data will be submitted to the state and represent the set that the Town and Schools cite most frequently for planning purposes and when looking at trends over time.

Mr. DiCologero gave a summary of the work he's done to investigate what features in MUNIS might allow him to track special education expenses more efficiently. He explained that he is scheduling a MUNIS representative to come onsite for 5 days to look at current practice and recommend possible improvements (partially funded through an anonymous donation).


4. Communication/Collaboration with Warrant Committee

Mr. Jim Gammill, Chair of the Warrant Committee Education Subcommittee, attended the meeting as an observer. The Finance Subcommittee invited him to join the conversation as to what topics would be most valuable for the WC Ed Subcommittee and the SC Finance Subcommittee to examine during the upcoming school year. Ideas included special education funding and space planning. All agreed they look forward to continued collaboration as the FY17 budget process begins.

5. Adjournment

The meeting was adjourned at 8:47 a.m.

Respectfully submitted by



Laurie Slap