

Belmont School Committee Minutes Work Session Minutes
Finance Subcommittee
June 16, 2015
Conference Room of the School Administration Building

Present: Ms. Laurie Slap, Chair
Ms. Susan Burgess-Cox
Mr. Thomas Caputo
Mr. John Phelan, Superintendent
Mr. Anthony DiCologero, Director of Finance

1. Call to Order

The meeting was called to order at 7:35 a.m.

2. Fees

Superintendent Phelan reported that he and Mr. DiCologero followed up with most of the groups who utilize school space regarding the unanimous approval by the School Committee on the new fee structures and all responded in a positive manner.

3. FY15 Close Out

Superintendent Phelan noted that there are ongoing discussions with the school leadership surrounding staffing options and plans for accommodating more students requiring services within Belmont.

4. Donations

Superintendent Phelan presented copies of three motions and supporting documentation to accept donations which will be presented to the full Committee for a vote on Monday, June 22, 2015. First, a gift from the Belmont Boosters for repairs and replacement to the Belmont High School workout room. Second, a gift from the Belmont Youth Basketball Association for repairs and enhancements to the Belmont High School Field House. Third, a gift from the Brendan Grant Foundation for repairs and enhancements to the Softball field.

5. MUNIS Update

Mr. DiCologero presented information about a 2 day training he attended with other town staff for MUNIS, the financial software utilized by town departments. The representatives presented a number of options for the town to utilize with to streamline a number of processes including those related to personnel and financial reporting.

6. Wellington Solar Panels

Superintendent Phelan presented a copy of a memorandum and information regarding a grant application for a Municipal Energy Technical Assistance Grant. The Facilities Department has been working with Superintendent Phelan's office

to revive a plan to install a photovoltaic array of solar panels on the roof of the Wellington School. The expectation is that the project be cost neutral at a minimum. The initial step in the project is to secure funding to provide technical assistance for proposals, RFPs, contract negotiation and quality assurance of the design and installation of the system.

7. Approval of Minutes

Due to time constraints, minutes were not reviewed.

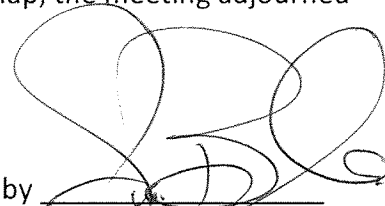
8. Next Meeting

The next meeting for the School Committee/Finance Subcommittee is scheduled for Monday, June 22, 2015 at 7:30 AM in the SAB conference room.

6. Adjournment

Upon a motion by Tom Caputo, seconded by Laurie Slap, the meeting adjourned at 8:45 AM.

Respectfully submitted by

A large, stylized handwritten signature in black ink, appearing to be 'SB-Cox', written over a horizontal line.

Susan Burgess-Cox