

**Belmont School Committee Work Session Minutes**  
**Finance Subcommittee Meeting**  
**October 10, 2017**  
**Conference Room of the School Administration Building**

**Present:** Ms. Susan Burgess-Cox  
Mr. John Phelan, Superintendent  
Mr. Anthony DiCologero, Director of Finance

**Absent:** Mr. Murat Bicer  
Mr. Thomas Caputo

**Guest:** Mr. Jim Gammill (Until 7:50 AM)

**1. Call to Order**

The meeting was called to order at 7:35 AM.

**2. Town Meeting Preparation – SPED Reserve Fund & Modular Costs**

Mr. Gammill wanted the group to know that he was going to give a report to the Warrant Committee on the FY17 School Budget close out. Mr. Gammill noted that his presentation was based on information on the overall budget including the status of the Circuit Breaker funds, revolving account balances and overall spending in FY17. After providing a summary of his presentation, Mr. Gammill left the meeting.

Mr. DiCologero reported that the circuit breaker account has approximately \$1.1 million in carryover from FY16. In a survey of area districts, 80 percent reported that they use all, or nearly all, of their circuit breaker funds in the following year rather than using them immediately. This way the account has a balance to offset large unexpected costs. Mr. DiCologero reported that the general fund is at risk and most, if not all, of the current circuit breaker funds will be exhausted in the next two or three fiscal years.

It was noted that the Warrant Committee would likely review and discuss the upcoming special town meeting article to authorize funding for modular units in the coming weeks.

**3. Alternative Space Costs**

There was no discussion on alternative space costs.

**4. Developing Needs FY18 and FY19**

Superintendent Phelan noted that there are some immediate needs at the Chenery, High School and Elementary Schools due to the current enrollment. One is for a physical education teacher at the Chenery and another is for a monitor at the High School. It is likely

that new staff will be hired in the coming weeks.

**5. Custodial Fee for Outside Rentals**

Mr. DiCologero noted that due to contractual changes associated with pay for Local 408, Belmont School Employees State Council 93 of the American Federation of State, County and Municipal Employees (AFSCME) the district needs to consider changes to custodial fees for outside rentals for Sundays and Holidays.

**6. Approval of Minutes**

The meeting did not have a quorum, so no votes were taken.

**7. Adjourn**

The meeting adjourned at 9:03 AM.

Respectfully submitted by

A handwritten signature in black ink, appearing to read 'Susan Burgess-Cox', written over a horizontal line.

Susan Burgess-Cox