

**Belmont School Committee Work Session Minutes**  
**Finance Subcommittee Meeting**  
**September 12, 2017**  
**Conference Room of the School Administration Building**

**Present:** Ms. Susan Burgess-Cox  
Mr. Thomas Caputo  
Mr. Murat Bicer  
Mr. John Phelan, Superintendent  
Mr. Anthony DiCologero, Director of Finance

**1. Call to Order**

The meeting was called to order at 7:35 AM.

**2. Setting of FY18 Finance-Related Topics for Discussion**

a. Enrollment/Space Needs

Superintendent Phelan reported that the district has at least 283 new students this year. That is a gross figure and does not include those who have left the district. Those final number should be available by October 1, 2017. At least 30 new students are out-of-district placements.

b. Long-Term Fiscal Planning

Superintendent Phelan noted that plans for long-term include modular units at the Burbank School along with the increasing need for teachers and support services due to increases in enrollment. The increase in enrollment, need for space and related issues are those to include in long-term planning for the district.

c. Fees

Superintendent Phelan noted that the question of an increase in fees may be a worthwhile topic for the Finance Subcommittee to review and consider as the current fees do not cover costs and an increase in enrollment will result in an increase in costs for the district.

d. Annual Finance Topics Calendar

Superintendent Phelan asked the group if they have other topics for the 2017-2018 school year. Some topics suggested included full day kindergarten tuition coverage as well as the financial implications of possibly starting school later.

**3. FY17 Closeout Update**

Mr. DiCologero reported that there are still federal grants that need to be closed out and the FY17 budget should close by the last week in September. Accounts that remain outstanding for close-out include the revolving accounts and accounts associated with circuit breaker funds. Mr. DiCologero noted that he should have more information to present at the next Finance Subcommittee meeting.

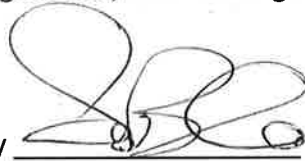
**4. Approval of Minutes**

There were no minutes to review.

**5. Adjourn**

Upon a motion by Tom Caputo, seconded by Susan Burgess-Cox, the meeting adjourned at 9:03 AM.

Respectfully submitted by



Susan Burgess-Cox