

**Belmont School Committee Work Session Minutes**  
**Finance Subcommittee Meeting with Warrant Committee Education Subcommittee**  
**October 17, 2017**  
**Conference Room of the School Administration Building**

**Present:** Ms. Susan Burgess-Cox  
Mr. Thomas Caputo  
Mr. John Phelan, Superintendent  
Mr. Anthony DiCologero, Director of Finance

**Guests:** Ms. Laurie Slap, Mr. Jack Weiss, Ms. Anne Helgen

**1. Call to Order**

The meeting was called to order at 7:35 AM.

**2. Budget Planning**

Mr. DiCologero provided an overview of the close-out for the FY17 budget as well as current status of accounts and projected spending for FY18.

**3. Developing Needs of FY18 and FY19**

Superintendent Phelan noted needs of staff, materials, capital costs and expenses related to rising enrollment that will impact the FY18 and FY19 budget.

Mr. DiCologero reported that the circuit breaker account has approximately \$1.1 million in carryover from FY16. In a survey of area districts, 80 percent reported that they use all, or nearly all, of their circuit breaker funds in the following year rather than using them immediately. This way the account has a balance to offset large unexpected costs. Budget projections over the next three fiscal years shows that most, if not all, of the current circuit breaker funds will be exhausted in that period.

**4. Space Needs**

Superintendent Phelan noted that the upcoming article for Town Meeting includes costs for funding modular units and related site construction at the Burbank School. The district will incur costs related to furniture and technology for the units. Even with this project, the district still faces space constraints and has been working with an architectural firm, SMMA, regarding the possibility of additional building needs should the Belmont High School Building Committee (BHS-BC) move forward with a 9-12 or 8-12 grade configuration.

**5. Adjourn**

The meeting adjourned at 9:03 AM.

Respectfully submitted by

A handwritten signature in black ink, consisting of several loops and flourishes, positioned above a horizontal line.

Susan Burgess-Cox