

**Belmont School Committee Work Session Minutes**  
**Finance Subcommittee**  
**April 26, 2016**  
**Conference Room of the School Administration Building**

**Present:** Ms. Susan Burgess-Cox  
Mr. Murat Bicer  
Mr. Thomas Caputo  
Mr. John Phelan, Superintendent  
Mr. Anthony DiCologero, Director of Finance

**Also Present:** Jim Gammill, Warrant Committee Member

**1. Call to Order**

The meeting was called to order at 7:31 a.m.

**2. Approval of Minutes**

No minutes were reviewed.

**3. 3<sup>rd</sup> Quarter Budget Review**

Mr. DiCologero presented a memorandum with the School Department FY16 Budget Update through the 3<sup>rd</sup> Quarter of the Year. At this time the School Department is projecting a general fund year-end deficit of approximately \$21,000, a decrease from the 2<sup>nd</sup> Quarter projection of \$58,000. This decrease is the result of several changes since Quarter 2 including, savings in teacher salaries, a decrease in instructional and support expenses, and a decrease in some special education expenses. Mr. DiCologero noted that this deficit is only a projection and it is likely that the year will close with a positive balance.

**4. FY17 Budget Review**

Superintendent Phelan provided an overview of the FY 17 Budget presentation requests from the Leadership Council including current contracted services and stipends for staff that are now memorialized in the budget along with new staff requests including an ESL teacher at the Butler, a special education teacher at the Chenery and a stipend for a Lead Special Education Teacher. Most of the approved requests are mandated services that primarily stem from an increase in enrollment.

In addition to the approved requests there are others under review such as additional time for special education at the elementary level, an increase in nursing services at the elementary level, and the possibility of additional time for an art teacher at the elementary level. Some requests were also placed on hold or are in the process of seeking alternative funding. The approved requests will be incorporated into the FY17 Budget. A budget hearing is scheduled for April 26, 2016 at 7:00 PM.


**4. Special Town Meeting Articles**

Superintendent Phelan presented a copy of the Motions for the Special Town Meeting to be held on May 4, 2016. The members reviewed the articles and briefly discussed the sources of funding for the modular units at the Chenery and the Belmont High School project. Mr. Caputo raised the issue of the SPED stabilization fund and the possibility of having some of the unappropriated available funds from the Town Treasury deposited into this fund.

**5. Adjournment**

The meeting adjourned at 9:15 a.m.

Respectfully submitted by

A handwritten signature in black ink, appearing to read 'S. Burgess-Cox', written over a horizontal line.

Susan Burgess-Cox